



**Middlesex-London Health Unit
Community Bed Bug Working Group
Terms of Reference**

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Community Bed Bug Working Group

The Community Bed Bug Working Group (CBBWG) is a multi-stakeholder initiative established to deal with the growing bed bug infestation problem affecting the Middlesex-London area.

Mandate

The Middlesex-London Health Unit (MLHU) will undertake the lead role in educating, promoting, assessing, and mitigating bedbug infestations in the Middlesex-London Area in consultation with the CBBWG.

Membership

Membership of the CBBWG includes representatives from:

- Canadian Mental Health Association
- Middlesex County Social Services Department
- University of Western Ontario – Student Housing
- London & Middlesex Housing Corporation
- City of London – Housing
- The Salvation Army – Centre of Hope
- London Property Management Association

Objectives:

- To assist in disseminating the procedures and protocols which have been developed to effectively address bed bug infestations in Middlesex-London areas.
- To assist the MLHU in delivering the educational campaigns aimed at outreach initiatives on the identification, prevention, and control of bed bug infestations.
- The MLHU will provide education, identification and assessment services to vulnerable populations.
- The MLHU will provide educational supports, information sessions and community events to the public and community partners.
- To collaborate with municipal and other local agencies to address the specific needs of the Middlesex-London population.
- To assist in the systematic evaluation and assessment protocol for monetary supports of vulnerable populations afflicted with bed bug infestations.

Guiding Principles

- The MLHU will take the lead and may include the community members of the Community Bedbug Working Group in the decision making process.
- Education and outreach initiatives will be guided by the Ministry of Health and Long Term Care through resources made available to the MLHU.
- Decision making of funding distribution and work performed will be transparent.
- The assessment process for funding distribution will be created and distributed

Structure

The Community Bedbug Working Group is made up of the community partners who work with populations in Middlesex London who are or could be affected by bedbugs and MLHU staff.

With the support of the MLHU staff; Manager of the Environmental Health Hazard Team, public health inspectors', epidemiologist, entomologist and health educator/promoter, the following structure will be supported;

- Education and outreach
- Referral services
- Community based responses
- Tracking and Monitoring
- Inspection and assessments
- Bed Bug identification

CBBWG Meetings

The CBBWG will attempt to meet monthly to discuss current and future initiatives, as well as progress updates. In order to conduct a meeting, a minimum of 4 (four) members of the working committee will need to be present. The process and activities performed will have an emphasis on transparency of work.

Decision Making

Decisions will be made with consideration given to the various regulations, mandatory programs and services guidelines. It is recognized that final decisions will be made by the MLHU, with input from the CBBWG; consensus will not always be achieved.